



The Wembley Schools Federation
Lyon Park Primary School
Vincent Road, Wembley, Middlesex, HA0 4HH
Executive Headteacher: Mr R Fenton
Headteacher: Ms T Bhambra
Chair of Governors: Mr D Meggi

Site Manager

Salary – Scale S02 point 26 to 28 – £36,124 to £37,938

(plus London Weighting £2,230)

Lyon Park Primary School is looking for a Site Manager starting in September 2025. You will be responsible for the management and operation of premises-related functions including buildings & grounds maintenance, security, cleaning and lettings of our facilities. The successful candidate is expected to have good communication skills and be confident in using Microsoft office. Good knowledge of health & safety is required to ensure statutory premises checks are carried out and accurate records are maintained.

The successful candidate will need to:

- Have an experienced trade in one or more of the disciplines of: o Electrical o Plumbing o Carpentry o Construction
- Have a good standard of DIY skills to undertake general maintenance and repairs.
- Experience of understanding of site issues.
- Be resilient, flexible and demonstrate an ability to work in a school environment.

Ofsted (November 2022)

“Pupils are happy and kept safe at Lyon Park.”

“Staff, including those at the start of their careers, are overwhelmingly positive about the support that they receive from leaders with their workload and well-being.”

“A calm and purposeful atmosphere is evident in all classrooms and when pupils are moving around the school. Pupils have positive attitudes towards their learning.”

Application forms and information packs can be found on the school website:
<https://www.lyonparkprimaryschool.co.uk/about-us/vacancies/>

Closing date for applications: Friday 13th June 2025 at 9:00am

Interviews will be held on either Wednesday 18th June 2025 or Thursday 19th June 2025

We welcome and encourage visits to the school from prospective candidates. Please contact the school office on 020 8902 5454 in advance to arrange a visit and tour of the school.

Lyon Park Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to an enhanced DBS check. Lyon Park Primary School is an equal opportunities employer and welcomes applications from men and women of all ages from any background and from candidates with disabilities.

